

**Minutes – Evolution Aquatics Tauranga Inc  
Held at Otumoetai Swimming Pool Clubrooms on Wednesday 27 November 2019**

Meeting Opened: 6.34 pm

**Present:** Megan Trotter, Donna Tumai, Abi Guy, Michelle Stewart, Michael Pugh(Chair), Tai Daniela (7.55pm)

**Apologies:** Jan Eustace, Julie Wilkinson, Vanessa Hamm

**Minutes of Previous Meeting**

Moved – Megan/Michael That the minutes of 16<sup>th</sup> October be accepted as true and correct.  
**CARRIED**

**Matters Arising-** Planning day –information still being sorted.

**Inwards Correspondence**

Forwarded to Board members

**Outwards Correspondence**

Disciplinary letters sent out.

**LTS Co-ordinator Report** - A report was received and accepted as read. Nicki exceptionally busy.

**Treasurer's Report-** A report was received. Megan to send Michael a Year to Date P&L.

**Squad Report-** Tai gave a verbal report. Xmas timetable to be sent out. Some ironing out to be done with the summer programme. Mia Pugh is coaching Sunday sessions. Planning for next year National swimmers. Training towards Oceania and LA meets.  
Last training before Xmas is 24<sup>th</sup> December. A breakfast to be planned for swimmers.

**Squad Admin Report** – A number of fitness swimmers cancelling. More fun required for retention. Div II swimmers have been contacted for those interested in attending.

**Health & Safety** – Nicki has included in her report. Letter received from Bay Venues in regard to children under8 not being suitably supervised in the pool. Drug Free Sport would like to see a copy of our H&S register.

**General Business**

- **Review of Team Travel Policy for National Meets.** Vanessa to draft changes. Definitely no alcohol in the team environment from Managers and Coaches.
- **Camp-** Concerns about who is included and cost.
- **Grants-** Pauline Logger has agreed to take on this role for the club.
- **Caps-** Michael to investigate another order of caps.

- **Facebook Page** – Closed group has been set up for Squad swimmers. Best to have a senior and junior page.
- **BOP Juniors** – To show club support for our junior swimmers the board agreed to pay for 3 events(\$27) per swimmer entered. Paula to send out to members.
- **Siblings Discount** – Megan to work out for Squad members only.
- **Xmas Gifts** – Donna to get New World Vouchers for LTS Staff.
- **Break In** – Manager's bag taken, hoodies, wetsuits, caps, and tablets. Insurance claim to be made.

Meeting closed- 8.50pm

Next meeting – To be decided.

Signed by Chair



Date

29-01-2020