

**Minutes – Evolution Aquatics Tauranga Inc  
Held at Otumoetai Swimming Pool Clubrooms on Wednesday 26th June 2019**

Meeting Opened: 6.10 pm

**Present:** Michael Pugh (Chair), Megan Trotter, Donna Tumai, Vanessa Hamm, Julie Wilkinson, Jan Eustace, Abi Guy

Vanessa agreed to be Vice Chair.

**Apologies:** Michelle Stewart

**Minutes of Previous Meeting**

Moved –Michael/Vanessa That the minutes of 30th May be accepted as true and correct.  
**CARRIED**

**Matters Arising**

- Policies were added to website
- Special Olympics – 4 volunteers from club

Moved- Megan/Julie That the matters arising be accepted **CARRIED**

**Inwards Correspondence**

- Email from a parent – feedback about AGM/Prize Giving
- NZSCTA – Coaching fees
- Grant application to North & South Trust for Winter Meet was declined

**Outwards Correspondence**

- Emails to Open Swimmers
- Letter to Swim BOP
- Letter to Coaches

Moved-Donna/Jan That the inwards and outwards correspondence be accepted. **CARRIED**

Note: Need to establish an Awards committee to work with coaches. Also Michael to search Survey Monkey for survey that Greerton used in past.

**LTS Co-ordinator Report** - A report was received. Agreed to advertise for staff. Staff uniform – yes for one free hooded sweatshirt per LTS coach to be ordered.

Moved-Julie/Abi That the LTS Co-ordinator report be received and accepted. **CARRIED**

**Treasurer's Report**- A verbal report was given.

Moved Megan/Michael That the Treasurer's report be accepted. **CARRIED**

Coaches Contract- Board agreed to discuss the contract in August with an informal review to be done.

**Squad Report-** A written report was received. Noted that a drop in numbers was reported. Need to keep an eye on this.

**Squad Admin Report** – Report received. Board agreed that those who requested to not pay the SNZ competitive fee must still pay the club membership of \$60 for the year or \$5.00 per month, in addition to their squad fees.

Sonya Hudson has agreed to be EVO Meets convenor. Email address set up at [evo4convenor@gmail.com](mailto:evo4convenor@gmail.com)

**Health & Safety** – Risk Register is in development – no issues reported.

#### General Business

- **Evolution Winter Champs** – Megan and Donna went to Hamilton to meet with Waterworld and establish what facilities are there. Discussion with Swim Waikato about the cost of hiring their AOD and touch pads for the meet. The Board agreed that the fee of \$750 for the weekend is a reasonable sum. It was agreed for the Board to meet this weekend to discuss the finer details of the Winter meet.
- **Garry Hurring** – Evolution Coaching want Garry come in the July holidays for the swimming programme. After discussion the Board decided to defer this proposal to another time when swimmers will be doing their normal programme.
- **Resolution** - That the Board apply for a grant for accommodation and travel for 15 swimmers, a coach and manager, to compete at the NZ Short Course in Auckland from September 30th until October 6th to The North and South Trust Limited and Pub Charity for \$9154.50 (exclusive of GST).

Moved- Donna/Michael

**CARRIED**

- **Swim BOP Awards** – Nominations were decided.

Meeting closed- 8.10pm

**Next meeting – Wednesday July 31st 2019 at the earlier time of 6pm.**

Signed by Chair



Date

31 July 2019