

Minutes – Evolution Aquatics Tauranga Inc

Held at Otumoetai Swimming Clubrooms on Wednesday 27th February 2019

Meeting Opened: 7.35pm

Present: Michael Pugh (Chair), Megan Trotter, Tai Daniela, Donna Tumai, Julie Wilkinson, Steve Webb, Jan Eustace, Vanessa Hamm

Apologies: All present

Minutes of Previous Meeting

Moved –Michael/Vanessa That the minutes of 30th January be accepted as true and correct.
CARRIED

Matters Arising

- **EVO Winter Meet**- Dates need to be confirmed, having trouble talking with Waterworld.
- **School Swimming Sports** – Andy Fitzjohn happy to organise equipment for schools.
- **SGM**- Results from electronic voting were received and the change to the Constitution was accepted by members. Forms will be uploaded on to Societies Register and passed on to IRD.
- **Greerton Funds**- Michael is waiting on final bill for accounts being reviewed.

Moved- Michael/Vanessa That the matters arising be accepted **CARRIED**

Inwards Correspondence

- **Insurance**- A quote was received from Broker Web Services. The insurance to include liability (\$535+GST) and material damage (\$605.56).

Moved- Megan/Vanessa That the inwards correspondence be received and that the Insurance quote be accepted. **CARRIED**

LTS Co-ordinator Report - A written report was received. Lots of good ideas were presented to improve LTS. The board accepted all of the requests that were made. Numbers were up.

Moved-Donna/Jan That the LTS Co-ordinator report be received and accepted. **CARRIED**

Treasurer's Report- None received.

Squad Report- A written report was received with some concerns. Discussion about "time off" for swimmers. Potential Squad need to be sorted so they know when their "time off" is. Tai to address.

Informal Club night racing for Delta, Gamma and LTS squads. Agreed date was 22 March with Nicki and Kemble to be present. To be held at Otumoetai Pool. Fitness squad for this night to swap to Memorial Pool for this evening. Time to be confirmed. BBQ to be held (Mel Cosford??)

Senior Club night – proposed date 7th April. Time and structure to be confirmed.

A request was made by the Magner family to reduce fees for Anais not swimming in January and February. The board have accepted that March will be the month's notice required (as per policy)when swimmers

leave the club. Normal fees will be charged for January and February, as other swimmers could have taken her placement in the squad if notice was given last year.

Board agreed that Coaches need to travel with the team to NAGs.

Season meetings to be held during swimmer "time off". Venue – yet to be decided.

Discussion around possible revenue streams with coaches doing private lessons.

Moved- Tai/Julie That Tai's report be accepted. **CARRIED**

Health & Safety – Steve met with Caroline. Need a small group to be formed. Need to have a plan in regard to staff and contractors. Needs to be simple but active and achievable. Vanessa is getting a marked up document from her colleague. Nicki is the most suitable person to be the H&S officer for the club.

General Business

- **Subcommittees**- The board agreed to form the following groups: Grants, Uniform and Branding, Fundraising, Sponsorship, Local Meets coordinator, and National Meet coordinator.
- **Grants** – The board agreed that we apply to Lions Foundation for 3 months of Lane Hire for May/June/July.
- **Australia Trip** – Received proposed budget from Paula which was accepted by the Board. Suitable letter to be composed and sent to those interested in attending. Tai and Riccardo will be the Coaches going.
- **Legacy Update**- Jan has met with Dianne Leonard and Freda DeLaney. A report will be submitted at next month's meeting.
- **Prize giving/Club champs**- Life members have agreed that it would be best to retire all Greerton and Otumoetai cups and trophies. Need to get donations from current member or former member families. Club champs would be better to be held in May (To be confirmed -calendar is not so busy).

Meeting closed- 9.20pm

Next meeting – Wednesday 27th March 2019 at 7.30pm.

Signed by Chair



Date

27.3.19