

Minutes – Evolution Aquatics Tauranga Inc

Held at Otumoetai Swimming Clubrooms on Wednesday 30th January 2019

Meeting Opened: 7.31pm

Present: Michael Pugh (Chair), Megan Trotter, Tai Daniela, Donna Tumai, Julie Wilkinson, Steve Webb, Vanessa Hamm

Apologies: Jan Eustace

Minutes of Previous Meeting

Moved – Megan/Michael That the minutes of 12th December be accepted as true and correct.
CARRIED

Matters Arising

- **Bay Venues** – Michael informed the board that there would be a site meeting at Memorial Park on Thursday 31st January at 4.30pm, meet in QE2 foyer.
- **Wayne Goldsmith** – Michael has informed Sport BOP about deferring the grant but has not heard back from them.
- **Paula Farrell** – Contract has been signed and she has started being the Squad Administrator/Business development person for the club.
- **CNI Scholarships** – Finally they have been paid (week 3 of January), swimmers have waited 3 months to receive payment which is too long and a frustrating wait for recipients. Communication was very poor from those in charge.

Moved- Michael/Vanessa That the matters arising be accepted **CARRIED**

Inwards Correspondence

- **EVO Winter Meet** – what was Greerton Winter meet, dates for BVL closure have been extended which means that our meet will need to be rescheduled. Michael has already contacted other pools with tentative dates. Board agreed that the meet needs to take place either at Taupo, Rotorua or Hamilton. Michael needs to try Waterworld again.
- **\$100 Voucher from Inkdrop** – Possibly to be used for tear drop banner. Michael to investigate what we can use it on.
- **School Swimming Sports** – Paula, along with Andy Fitzjohn will administer the hiring of our equipment for any school that wishes to use it. The board agreed that a charge of \$50 will be for use. This charge will be able to be waived on a case by case basis.
- **IRD** – Letter received with regard to a tax withholding certificate – Evo need to adopt the clause they have recommended into our constitution. Vanessa to organise a suitable email so that a Special General Meeting can be held so this change can be made.
- **Chocolates** – Michael received some for the Board, to be enjoyed at the next meeting. A big thank you to Veronica McEwan for her kind gesture. Much appreciated.
- **Greerton Meeting** – Michael to organise funds transfer to Evo.

Moved- Michael/Steve That the inwards correspondence be received. **CARRIED**

Treasurer's Report- Megan gave a verbal report about the state of Evo's bank accounts. Available funds of \$45,470.00. Swimmers grant funds \$1,242.00. Outstanding fees of \$74,772. Outstanding fees as of 18th January 2019 is \$58,940. Competitive squad bringing in \$20,940.00. Fitness squad bringing in \$6,225.00 per month. All squads bringing in a total of \$27,165.00. Coaches fee is \$25,205.00. LTS were billed in December (unusual), so this has contributed to our books not looking as they should. Still a lot of people think that they can stop and start their membership. This has to stop.

Megan to ask Paula to inform parents about direct debit payments to be made in Squad Newsletter.

Moved- Megan/Michael

That Megan's report be accepted.

CARRIED

Squad Report- Tai reported that he would like to grow the Fitness squads. A couple of new senior swimmers have joined the club. The camp was reasonably successful. Riccardo did a good job with presentation. Juniors swam well at the Summer Sizzler meet. Riccardo has done well with the Swim BOP camp and the Aquaknights camp. Results for the Hamilton meet should be good.

Entries for the Aquaknights Junior festival are disappointing. 52 qualifiers but only 25 have entered. Difficult when there is a Surf Meet on the same weekend. A number of qualifiers have chosen Surf instead.

South Australian Swimming Champs to be held in Adelaide in July 17-21 for all squad members. Need to advertise for expression of interest from members and for Team Manager(s). Tai to provide a coaching rationale to inform parents. Entries need to be by the end May.

Moved- Tai/Vanessa

That Tai's verbal report be accepted.

CARRIED

Health & Safety – A big thank you to Caroline Armstrong for her work to date on updating our current H&S policies.

Steve is to review what she has done thus far, and to make recommendations to the board.

General Business

- **Subcommittees**- need to advertise for help from our member families
- **Grants** - That we apply to Pub Charity Ltd for a grant of \$12,200.48 to cover the costs of accommodation and transport to Wellington in April for NZ Age Group champs for 25 swimmers and 4 adults.
Moved- Donna/Michael CARRIED
- **Casual Swimmers**- Currently Evo cannot bill any casual swimmer as we have not been informed who they are. Tai to follow up.
- **Social Gathering** – Something needs to be done soon. Megan has tentatively arranged the possible use of Mt Maunganui Surf Club for our members in March.
- **Club night**- Tai to recommend a suitable date for this to occur soon.
- **Engine Swimwear** – Megan has been in contact, Engine are keen to provide product for our senior swimmers.
- **Aims Catering** – We have agreed to cater for both nights of Aims, this will bring in \$1000 for the club.
- **Uniform**- T shirts and sweatshirts. An issue with sweatshirts, problems with printing quality, which we only just found out about. Megan to contact Teamline.

Meeting closed- 9.28pm

Next meeting – Wednesday 27th February 2018 at 7.30pm.

Signed by Chair

A handwritten signature in black ink, consisting of several overlapping loops and strokes, written over a horizontal line.

Date

27-2-19