

Minutes – Evolution Aquatics Tauranga Inc

Held at Otumoetai Swimming Clubrooms on Tuesday 18 September 2018

Meeting Opened: 7.34pm

Present: Michael Pugh (Chair), Megan Trotter, Andy Fitzjohn, Tai Daniela, Donna Tumai, Steve Webb, Julie Wilkinson, Jan Eustace, Vanessa Hamm

Apologies: None

Minutes of Previous Meeting

Moved-Michael/Andy - That the minutes of 24 August be accepted as true and correct. **CARRIED**

Matters Arising

- Domain Name- Andy has secured domain main. gmail account for secretary and recorder.
- Logo- Not completed yet. Michael to follow up.
- Bay Venues Meeting – 21st September has now been postponed.
- Katikati LTS –A 2 year contract has been signed to teach LTS. Have 3 teachers so far. Will need to budget for mileage for LTS coordinator to travel on occasion to set up.

General Business

- Coaching Contracts – Tai outlined that he and Mike were pretty happy with the proposed contract with EVO. Their lawyer is currently looking at it. Only concerns were the following 1. IP – property of coaches, 2. Employees – being the Coaching company (not individuals), Code of Conduct, 3. Equipment – more clarity required about purchase and ownership, 4. Right of Renewal to be included.
- Administrator Contract – Tessa at HOBEC is drafting all LTS and Administrator contracts. The committee agreed that the Administrator contract be a fixed term for Tania until 21 December 2018. All contracts will have holiday pay included in them.

Moved Vanessa/Michael

CARRIED

- Timeline – Dates were considered for changing swimmers from OSC and Greerton to Evolution Aquatics. Need to check with Swim BOP after the CNI meet this weekend, if the swimmers going to Springs can be transferred over to Evo. The rest of the competitive swimmers could be changed over after the BOP Classic, to make things easier for Swim BOP.

All transfers to be completed before October 1st which would align with the billing period.

- Member Update- Michael to send out next round of information of new club to all members.
- Branding/Gear for Springs – Committee agreed on a black long sleeved T shirt. Yellow circle EVO sign on chest pocket, with Evolution Aquatics Tauranga on the back, with “it all starts here” or the likes. Yellow caps with black printing.

It was agreed that Megan order a run of 1000 swimming caps from Teamline.

Moved Michael/Vanessa

CARRIED

- Legacy recording- Jan to put together a programme of work, including a budget . Currently Tauranga Swimming Club is 86, Greerton 60, Otumoetai 50 years old.

- **Swimmer Transfers** – Otumoetai swimmers all done. Greerton swimmers between 23rd and 1st October.

18 swimmers from EVO are going to Springs in Auckland. A special exemption was granted so that EVO can have 2 managers at Springs.

Tai says that the timetable is ready. There will be 5 fitness squads (F1-F5), fastest to slowest. There will be flexibility between some of these squads and timetable. Will be offering fitness 5 times/week in the morning at Otumoetai pool.

Youth squad to continue after summer – hopefully encourage new swimmers to the region. Thomas Watkins and Lewis Clareburt will be coming to train, as well as other returning university students.

- **Member Update** – Michael to send out to parents about the impending timetable and squads. Also to remind about the new bank account number that needs to be updated.
- **New Accountant**- Donna and Megan working on securing the right person for this position.
- **LTS** – Tania busy with enquiries and booking for Katikati. Judea Rugby club have been given a grant and wish to use it with swimming lessons. A reduced price for lessons was agreed.
- **Media Release**- Michael gave a radio interview. Still waiting for the photo and story from BOP Times to be published. Need to go to Sun Live.
- **Official Opening** – A social gathering of the new club and it's members to be held on Sunday 28th October at Memorial Pool (subject to weather). EVO to supply sausages/bread and members to Bring a Plate. Jan to book exclusive use of facilities.

Meeting Closed at 9.12pm

Next Meeting Tuesday 9 October 2018 OSC Clubrooms at 7.30pm

Signed by Chair



Date

9-10-18