

Minutes – Evolution Aquatics Tauranga Inc

Held at Otumoetai Swimming Clubrooms on Tuesday 13th November 2018

Meeting Opened: 7.35pm

Present: Michael Pugh (Chair), Megan Trotter, Tai Daniela, Donna Tumai, Julie Wilkinson, Steve Webb, Jan Eustace, Vanessa Hamm

Apologies: Andy Fitzjohn

Minutes of Previous Meeting

Moved- Donna/Megan - That the minutes of 23rd October be accepted as true and correct. **CARRIED**

Matters Arising

- **Bay Venues Meeting** – Contact around Feasibility Study
- **Katikati LTS** – Tania has purchased a suitable device for use at Katikati
- **Club admin/LTS Coordinator**- Michael announced that Nicole Walker has accepted the offer of this role and will begin 3 December, to learn the job alongside Tania. That Paula Farrell has been made an offer of Squad Admin/Business Development but has yet to confirm her acceptance.

Treasurer's Report- Megan gave a verbal report with regard to accounts, debt has reduced to \$26,000. Currently account has \$89,000 in it. Greerton and Tauranga still need to transfer their money to Evo. Difficulty with people wanting to put fees on hold which increases Megan's current workload and some swimmers have slipped in the system and haven't been accounted for. Swimmers are still paying Swimming Opportunities and have yet to stop their payments to Tai and transfer to Evo. It was suggested that Swimming Opportunities closes its accounts. Some have been swimming in squads but are yet to pay for the last 2 months with Evo.

Moved- Megan/Michael- That Megan's verbal report be accepted. **CARRIED**

LTS Coordinator Report- Tania sent through report (as attached)

Moved- Donna/Julie – That the LTS Coordinator Report be accepted. **CARRIED**

Squad Report- Tai reported that things are slowly getting into place. Most people are happy with their placement with some positive feedback. Draft holiday schedule has been sent. Not sending a team to Wellington Champs in January as targeted swimmers are away. Need to work towards sending swimmers to Adelaide in July. Still looking at a Rotorua camp from 13th- 20th January 2019 for Alpha, Potential, Performance and Youth swimmers.

Discussion about having Squad meetings on December 1st with a social gathering included. Looking at Black Sheep in Whakamarama as a possible venue.

Have employed Laurie Pugh as a coach to cover Riccardo while he is away. Feedback has been very positive about her. Her services will be required 9-13 December, when Mike is away at a Paraswimmer Camp. Kemble is currently a "work in progress" and needs support.

Moved Tai/Michael- That the verbal Squad Report be accepted.

CARRIED

Health & Safety – Swimming NZ sent out a video presentation to all clubs. Worth viewing. We need to have all our checks and balances taken care of. Caroline Armstrong is keen to be involved with advocacy of the club.

Action- Donna to ask Caroline if she would like to check our H & S policies and report back to the board.

General Business

- **Wayne Goldsmith presentation**- Lots of discussion, quite expensive exercise.

Action – Michael to check with Sport BOP amount possibly deferring payment until next year.

- **Reimbursement** - That the committee agrees that Megan be reimbursed for the lunch meeting with BVL in October.

Moved Donna/Vanessa

CARRIED

- **Evo Chocolate Meet** – 105 entries so far. Donna went through the list of what to do. All officials have been sought.

Action – Michael and Steve to get touch pads to Otumoetai on Saturday and return to Rotorua on Sunday. Also to pick up from Greerton extra seating for the meet.

Action – Donna and Megan to organise purchase of chocolate, thank you gifts of 2 x \$20 vouchers for Referees from Rotorua. 4 x bottles of wine to be purchased to thank Helen Williamson and 3 Life Members for their help with officiating. Raffle requires 2 x \$50.00 supplied for the meet. Ice block sticks required to swap for chocolate for 3 place getters in each heat.

Action – Jan to check at Tauranga Swimming Club if there are any sunblock left over.

Action – Julie to ask Freda Delaney for assistance with recording on the day. Julie to prepare psych sheets and programme for the day. Programme to be sent to swimmers so we can have a paperless meet. Paper copies are required for officials, coaches, marshalls and team managers. Also to print DQ forms, relay forms and withdrawal forms.

Action – Board members are required to assist with pool set up on Saturday afternoon (5.30pm) Donna has confirmed with Otumoetai Tennis club that we can borrow their plastic chairs (about 30).

Action – Megan to check with Mark from Bay Venues if we can have access to pool at 8.30am in preparation for meet.

Spot prizes – Hopefully Mel Cosford will have been successful with Team line. We have shampoo and soap in cupboard for prizes, as well as 4 swim bags.

- **Trustpower** – Jan informed the board that Tauranga Swimming Club is still paying Trustpower. Cups and Trophies need to put somewhere safe and the insurance for valuables needs to be updated.

Action – Jan to have the Trustpower account named changed to Evolution Aquatics.

- **Club membership** – Discussion was had in regard to what constitutes a fitness swimmer and competitive, as there is confusion in regard to who should be paying what for membership.

Action – Michael to talk with Tania about this.

Meeting closed- 9.38pm

Next meeting – Wednesday 12th December at 7.30pm.

Signed by Chair



Date

12-12-18