

## Minutes – Evolution Aquatics Tauranga Inc

Held at Otumoetai Swimming Clubrooms on Tuesday 9<sup>th</sup> October 2018

Meeting Opened: 7.33pm

**Present:** Michael Pugh (Chair), Megan Trotter, Andy Fitzjohn, Tai Daniela, Donna Tumai, Julie Wilkinson, Jan Eustace, Vanessa Hamm

**Apologies:** None

### Minutes of Previous Meeting

**Moved-**Michael/Vanessa- That the minutes of 18 September be accepted as true and correct.  
**CARRIED**

### Matters Arising

- Bay Venues Meeting – Meeting now 15<sup>th</sup> October 12pm-2pm. Location to be advised.
- Katikati LTS – Device is required.
- Admin Contract- Vanessa to send out revised contract. To confirm 3 days leave without pay.
- New Accounts – Confirmed that Natalie Coulthurst ([kiwiaccounts@xtra.co.nz](mailto:kiwiaccounts@xtra.co.nz)) has been employed.
- Squad timetable- Tai confirmed 45 families with issues relating to the timetable and fees. People now have more choice.

**Treasurer's Report-** Megan is concerned that we haven't been able to bill anyone. Megan and Julie set up a lot of swimmers last week onto Friendly Manager. Worked out that a number of swimmers had not been swimming, but had been counted into the numbers which greatly affect the budget (\$7000 less). Money from Greerton and Tauranga Swimming Clubs need to be transferred into EVO's account.

**Admin-** Kelly to be employed up to 7 hours per week to assist Tania with administration through the transition. Julie to set up new Squad Admin email so squad members [evo4squad@gmail.com](mailto:evo4squad@gmail.com)

### **General Business**

- **Coaching Contracts** – It was discussed that a clause needed to be added to the contract so renegotiation can be made if swimmer numbers are insufficient (material change).  
**Resolution-** That subject to the inclusion of a clause to that effect, the Board resolves to enter into the contract as tabled at the meeting.  
**Moved-** Vanessa/Megan                      **CARRIED**                      (Tai sat out)
- **Logo Design-** Michael to circulate the adjustments. Board to get back to him.
- **Uniform-** Mel Cosford has offered to look after the uniform. She will need to come up with a proposal. T shirts required for CNI, Mt and Evo meets next month. Quick dry material preferred. The uniform need to keep evolving. Megan to approach Teamline about caps and let Michael know whether or not he needs to use his supplier.

Tai asked permission from the Board for the coaches to align the EVO branding with their uniform. Board has granted permission subject to approval.

- **Springs**- Tai reported that the meet was successful. Swimmers mixed well, 75% PB rating. Coaches happy. 5 Gold medals gained. Policies are needed with regard to Team Management in future. Need one in charge. Sonya Hudson, Tony Shanahan and Paula Farrell are all wanting to be involved.  
Tai presented an Activity Schedule for the coming season. July 2019 the coaches are wanting to give swimmers overseas experience in Adelaide, Australia. Wants the club to fundraise.
- **Otumoetai Meet** – 18<sup>th</sup> November 2018. Pool booked 9am-3pm. Julie to do a flyer.
- **Subcommittees** – Meets, Legacy, Fundraising,
- **Official Opening** – The social gathering will be left until a later date, due to the cost of exclusive pool use.
- **Request**- Tania has asked to reduce fees for a family. The board is happy to waive the membership fee and charge them half the fees.
- **Facebook** – Administrators are Andy, Michael, Megan and Tania.

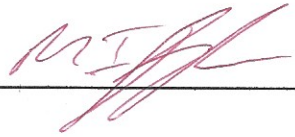
Meeting closed- 9.28pm

Next meeting – Tuesday 23<sup>rd</sup> October at 7.30pm.

Meeting Closed at 9.12pm

Next Meeting Tuesday 9 October 2018 OSC Clubrooms at 7.30pm

Signed by Chair

  
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Date

23-10-18